

SIS Student Code of Conduct 2026-2027

Introduction

The Student Code of Conduct outlines expectations for student behavior and promotes a safe and respectful learning environment. All students must adhere to these guidelines to ensure a positive educational experience.

Goals

1. To establish guidelines that ensure a safe and productive learning environment.
2. To outline essential behaviors for success at Summit International School.

1. Respect and Responsibility

- Treat everyone with respect, kindness, and consideration.
- Take responsibility for your actions and their consequences.
- Show respect for school property and the property of others.

2. Academic Integrity

- Complete all assignments honestly and independently.
- Avoid cheating, plagiarism, or any form of academic dishonesty.
- Report instances of academic dishonesty to a teacher or administrator.

3. School Attendance and Punctuality

- Attend school regularly and arrive on time for all classes.
- Notify the school in advance of any absences or tardiness.
- Makeup missed work promptly following an absence. Attendance is mandatory, as missing classes can negatively impact academic progress. School assembly starts at 7:45 AM.

4. Absences and Sick Leave

- Parents/guardians must inform the school of any illness or unavoidable absence as soon as possible.
- Sick leave may be granted upon submission of a medical certificate, and any missed work should be made up promptly. A warning letter will be issued after three consecutive unauthorized absences.
- Students will be temporarily excluded from school after 15 consecutive absences, pending further investigation. The result of the investigation may lead to permanent exclusion.

5. Dress Code - Uniforms

- Adhere to the school's uniform policy, which promotes unity and pride. Students without the proper uniform will not be admitted to class and must wait for their parents to bring the required attire.
- Students must wear PE uniforms during physical education classes and change immediately afterward back to full school uniform.
- Crocs and other sandals are only permissible to be worn during swimming lessons. Students must revert back to normal school footwear after their swimming lesson. Students arriving to school in unsuitable footwear i.e shoes that are not closed; will not be allowed to enter the classroom until a replacement pair of footwear is brought to school.

- During special events, wear appropriate clothing that does not disrupt the learning environment, avoiding offensive language or symbols. No shorts or tight-fitting clothes.

6. Use of School Resources and Chromebooks

- Use school resources responsibly and return them in good condition to benefit future students.
- Help reduce waste and conserve resources by using them efficiently.
- Students will pay for any damages to school property including electronic devices.

7. No Personal Device Policy

Summit School has a never-seen-or-heard policy regarding personal devices.

- Personal devices are not allowed from KG1 – G9. Approval for possession of a personal device is only granted to Grade 12 students. They can carry their devices in their bags only and take them out of their bags in the school canteen to pay for food. G10-G11 can bring their phones to school but must leave them in a supervisor's office at the start of the day and collect them only at the end of the day. Any unauthorized possession of a phone will lead to confiscation.

- Students in other Grades 10 - 11 can bring their personal devices to school and leave them in the offices of the Pastoral Team.

Grade 10-11 Boys – Mr Wael's office.

Grade 10-11 Girls – Miss Dania's office.

PLEASE NOTE: The school bears no liability for these devices while they are being kept in the Pastoral offices. Summit School would encourage students to leave their personal devices at home.

If a student is found in possession of an unauthorized device, then the device will be confiscated.

Personal devices or not to be seen at any time (except for G12s in the canteen). This includes in the courtyard after school ends. Students can only use their phones once they are off the school grounds.

8. Support, Positive Breaks, and Bus Students

- Bus students will be released 5 minutes before school ends and should walk directly to the buses.
- During breaks, students must remain in designated areas and not in classrooms or hallways.

9. Acceptable Behavior

- Follow classroom rules and directions from teachers and staff.
- Use appropriate language and maintain a positive attitude.
- Refrain from disruptive behavior, including using electronic devices without permission.
- Treat all members of the school community with respect and courtesy, addressing conflicts peacefully and respectfully.
- Be ready to assist peers, fostering a supportive school environment.

10. Bullying and Harassment

- Bullying, harassment, or discrimination of any kind will not be tolerated. Report incidents to a trusted adult.
- Support fellow students in creating a safe and inclusive environment.

11. Reporting Incidents

- All disciplinary incidents are to be reported on the Toddle platform.
- Violations are categorized into four levels (L1-Minor, L2, L3, L4-Major) for appropriate responses. Students committing Level 2, 3, or 4 violations may be referred to the school counsellor for additional support.

12. Consequences for Violations

- Consequences for violating the Code of Conduct may include warnings, detention, days of reflection, internal exclusions, external exclusions and permanent exclusion, depending on the severity of the incident.
- Students have the right to appeal disciplinary actions through established procedures. Detentions will occur during school breaks under supervision. (students will be given the opportunity to eat). Missing detention will result in further disciplinary consequences, including further detentions or school exclusions.

13. Substance Abuse

- The use, possession, or distribution of illegal substances or tobacco, vapes and alcohol is strictly prohibited. Corresponding disciplinary actions will be instituted for such violations.

14. Note from the Pastoral team:

- The Student Code of Conduct ensures a safe, respectful, and conducive learning environment. Adherence to these guidelines fosters a positive experience for everyone. For questions or clarifications, please reach out to teachers or supervisors.

15. Acknowledgment

By signing below, I acknowledge that I have read and understood the Summit International School Student Code of Conduct and agree to abide by its guidelines.

Student Name: _____

Student Signature: _____

Parent Signature: _____

Date: _____